

## Premises Licence

### Part A Schedule 12 Licensing Act 2003

#### Part 1 – Premises Details

##### Postal address of premises, or if none, ordnance survey map reference or description

The Angel, High Street, Wetherby, LS22 6LT

##### Licensable activities authorised by this licence

Sale by retail of alcohol, Provision of late night refreshment, Performance of live music, Performance of recorded music, Performance of dance, Entertainment similar to live music, recorded music or dance,

##### Times the licence authorises the carrying out of licensable activities

###### *Sale by retail of alcohol*

Monday to Saturday	10:00 - 00:00
Sunday	12:00 - 00:00

###### *Provision of late night refreshment*

Monday to Saturday	23:00 - 00:00
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Location of activity:	Indoors
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###### *Performance of live music*

Monday to Saturday	10:00 - 00:00
Sunday	12:00 - 00:00

Location of activity:	Indoors
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###### *Performance of recorded music*

Monday to Saturday	10:00 - 00:00
Sunday	12:00 - 00:00

Location of activity:	Indoors
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###### *Performance of dance*

Monday to Saturday	10:00 - 00:00
Sunday	12:00 - 00:00

Location of activity:	Indoors
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###### *Entertainment similar to live music, recorded music or dance*

Monday to Saturday	10:00 - 00:00
Sunday	12:00 - 00:00

Location of activity: Indoors

*Details relating to all activities*

Non standard timings:

None

**Opening hours of the premises**

Monday to Saturday	10:00 - 00:30
Sunday	10:00 - 00:30

Alcohol is sold for consumption on and off the premises

**Part 2**

**Name, (registered) address, telephone number and email (where relevant) of holder of premises licence**

Westgate Leisure Services Limited  
The Angel  
High Street  
Wetherby  
LS22 6LT

**Registered number of holder, for example company number, charity number (where applicable)**

Registered business number: 02813998

**Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol**

Mr Smail Beladjal



**Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol**

Personal licence number: PERL/07849/15      Licensing authority: Leeds City Council

Licence issued under the authority of Leeds City Council



Miss Jane Wood  
Licensing Officer  
Entertainment Licensing  
Licensing and Registration

## Annex 1 – Mandatory Conditions

1. Only individuals licensed by the Security Industry Authority may be used at the premises to guard against:-
  - a. unauthorised access or occupation (e.g. through door supervision), or
  - b. outbreaks of disorder, or
  - c. damage
2. No supply of alcohol may be made under this licence
  - a. At a time when there is no designated premises supervisor in respect of the premises licence, or
  - b. At a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
3. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
4. The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises -

- a. games or other activities which require or encourage, or are designed to require or encourage individuals to -
    - i. drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
    - ii. drink as much alcohol as possible (whether within a time limit or otherwise);
  - b. provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee other public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
  - c. provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
  - d. selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorize anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.
  - e. dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
5. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
  6. The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.

The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either -

- a. a holographic mark, or
- b. an ultraviolet feature.

7. The responsible person must ensure that -

- a. where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures:
  - i. beer or cider: ½ pint;
  - ii. gin, rum, vodka or whisky: 25 ml or 35 ml; and
  - iii. still wine in a glass: 125 ml;
- b. these measures are displayed in a menu; price list or other printed material which is available to customers on the premises; and
- c. where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

8. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

For the purposes of the condition set out in paragraph 1 of this condition -

- a. "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
- b. "permitted price" is the price found by applying the formula  $P = D + (D \times V)$  where -
  - i. P is the permitted price,
  - ii. D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
  - iii. V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
- c. "relevant person" means, in relation to premises in respect of which there is in force a premises licence -
  - i. the holder of the premises licence,
  - ii. the designated premises supervisor (if any) in respect of such a licence, or
  - iii. the personal licence holder who makes or authorises a supply of alcohol under such a licence;
- d. "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
- e. "value added tax" mean value added tax charged in accordance with the Value Added Tax Act 1994.

Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

- (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.
- (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

### **Embedded restrictions**

9. Alcohol shall not be sold or supplied except during the hours stated on this licence and:
  - a. On Christmas Day, 12 noon to 3 p.m. and 7 p.m. to 10.30 p.m.
  - b. On New Year's Eve from the end of permitted hours on New Year's Eve to the start of permitted hours on the following day (or, if there are no permitted hours on the following day, midnight on 31st December).
10. The above restrictions do not prohibit:
  - a. the taking of the alcohol from the premises, (unless the alcohol is supplied or taken in an open vessel,) during the first thirty minutes after above hours;
  - b. the consumption of the alcohol on the premises by persons taking meals there during the first thirty minutes after the above hours, if the alcohol was supplied for consumption ancillary to those meals.

### **Annex 2 – Conditions consistent with the operating schedule**

#### **The prevention of crime and disorder**

11. The Daily Record Register will contain consecutively numbered pages, the full name and registration number of each person on duty, the employer of that person and the date and time he/she commenced duty and finished duty. (Verified by the individual's signature).
12. The PLH/DPS will ensure that an Incident Report Register is maintained on the premises to record incidents such as anti-social behaviour, admissions, refusals and ejections from the premises.
13. The PLH/DPS staff will ask for photographic proof of age from any person appearing to be under the age of 21 who attempts to purchase alcohol.
14. No licensable activities of any description including no Mobile bars or any other type of alcohol dispense point shall be used any time in the external area (as identified on Plan 20113/328 refer produced by Phoenix Architecture and Interiors Ltd).
15. No consumption of alcohol or food shall take place in any external place in any external area after 24:00 hours Monday to Sunday (as identified on plan 20113/328 refer produced by Phoenix Architecture and Interiors Ltd).
16. A Supervisor's Register will be maintained at the licensed premises showing the names, addresses and up to date contact details for the DPS and all personal licence holders.
17. The Supervisor's Register will state the names of the person who is in overall charge of the premises at each time that licensed activities are carried out, and this information will be retained for a period of twelve months and produced for inspection on request to any authorised officer.

18. The Incident Report Register will contain consecutively numbered pages, the date, time and location of the incident, details of the nature of the incident, the names and registration numbers of any door staff or to whom the incident was reported, the names and personal licence numbers (if any) of any other staff involved or to whom the incident was reported, the names and numbers of any police officers attending, the police incident and/or crime number, names and addresses of any witnesses and confirmation of whether there is CCTV footage of the incident.
19. The Incident Report Register will be produced for inspection immediately on the request of any authorised officer.
20. A policy for searching patrons at the entrance to premises will be adopted and prominently displayed on the premises.
21. The PLH/DPS will risk assess the requirement for door supervisors on an event by event basis for any private event taking place in the first floor function rooms.
22. The PLH/DPS will belong to a recognised trade body or Pub Watch Scheme where one exists whose aims include the promotion of the licensing objectives.
23. Drinks open bottles and glasses will not be taken from the premises at any time. Empty bottles and glasses will be collected regularly and promptly. Glass and other sharp objects will be stored and disposed of safely using suitable receptacles. Receptacles will be secured and not accessible to customers.
24. The PLH/DPS will prominently display notices which inform customers that open bottles or glasses may not be taken off the premises.
25. Plastic or toughened poly carbonate (or similar) glasses/bottles will be used in all outdoor areas.
26. Notices will be prominently displayed at the entrances of the premises which state: A search will be conducted as a condition of entry to the premises;  
  
Incidents of crime and disorder will be reported to the police and a full recorded entry will be made in the Incident Report Register;  
Entry to the premises will be refused to any person who appears to be drunk, acting in a threatening manner or is violent; or who appears to be under the influence of drugs;  
Entry will be refused to any person who has been convicted of an offence of drunkenness, violence or threatening behaviour or the use or distribution of illegal substances.
27. A suitable purpose made receptacle for the safe retention of illegal substances will be provided and arrangements made for the safe disposal of its contents as agreed with West Yorkshire Police or British Transport Police.
28. The PLH/DPS will inform West Yorkshire Police as soon as possible of any search resulting in a seizure of drugs or offensive weapons.
29. The Daily Record Register will be retained on the premises for a period of twelve months from the date of the last entry.
30. The upstairs area marked as function rooms 1 and 2 on the plan will only be used for private events where guests are attending by invitation only. The licence holder will maintain a register of events which will include the date and time of the event, the contact details of the person(s) who have booked the event to include name, address and telephone number. This register will be available for inspection of at all times when the premises are open by an authorised officer.
31. The Premises Licence Holder/Designated Premises Supervisor will ensure that only guests attending private events will be in the Function Rooms 1 and 2 at any time.

32. No events organised by external promoters will be allowed to take place in Functions Rooms 1 and 2.
33. No events for "under 18's only" will be allowed in Function Rooms 1 and 2.
34. The Premises Licence Holder/Designated Premises Supervisor will give 14 days' notice to the police and the licensing authority of all events to be held in Function Rooms 1 and 2.
35. The Premises Licence holder will maintain 120 covers downstairs apart from when the premises are operating one of their cabaret/tribute nights when the minimum number of covers will be 80 covers. Or if the premises are being used for a wedding or similar function and the numbers attending are less than 120.
36. A suitable Closed-Circuit Television (CCTV) system will be operated at the premises at all times when licensable activities are being carried out and at any other times where members of the public are present on the premises.
37. The CCTV system will cover all areas of the premises occupied by the public under the terms of the licence, including corridors and stairways (excluding WCs and changing rooms).
38. The CCTV system will cover the main entrance/s and exit/s and designated emergency egress routes from the premises.
39. The CCTV system will cover all external areas of the premises occupied by the public, ie queuing areas, beer gardens, smoking areas and car parks.
40. The locations of CCTV cameras are identified on the site plan of the premises. No amendments to the locations of the cameras will be made without prior consultation with West Yorkshire Police/British Transport Police and the Licensing Authority.
41. The CCTV system will be of a satisfactory resolution quality which will enable the identification of persons and activities and other fine details such as vehicle registration number plates.
42. The CCTV system will contain the correct time and date stamp information.
43. The CCTV system will have sufficient storage retention capacity for a minimum of 31 days' continuous footage which will be of good quality.
44. The CCTV footage will be controlled and kept in a secure environment to prevent tampering or unauthorised viewing. A record will be kept of who has accessed the system, the reason why and when.
45. A designated member I members of staff at the premises will be authorised to access the CCTV footage and be conversant with operating the CCTV system. At the request of an authorised officer of the Licensing Authority or a Responsible Authority (under the Licensing Act 2003) any CCTV footage, as requested, will be downloaded immediately or secured to prevent any overwriting. The CCTV footage material will be supplied, on request, to an authorised officer of the Licensing Authority or a Responsible Authority.
46. The data controller, under the Data Protection Act 1998, who is responsible for any CCTV images caught on cameras on the premises will, on the lawful request of an authorised officer of a Responsible Authority (under the Licensing Act 2003), will be downloaded immediately, or where this is not possible, as soon as reasonably practicable, and supplied to the requesting officer. Where the CCTV images are not supplied at the time of the request being made the data controller will ensure that it is secured to prevent any overwriting.
47. The CCTV system will be capable of securing relevant pictures for review or export at a later date.

- 48. The CCTV system will be adequately maintained and be capable of transporting recorded material onto a removable media.
- 49. The CCTV system replay software must allow an authorised officer of the Licensing Authority or Responsible Authority to search the picture footage effectively and see all the information contained in the picture footage.
- 50. It must be possible to replay exported files immediately, e.g. no re-indexing of files or verification checks.

### **Public Safety**

- 51. During opening hours the cellar door must be kept locked or adequately supervised to prevent unauthorised access by the public.
- 52. Empty bottles and glasses will be collected regularly paying particular attention to balcony areas and raised levels.
- 53. If used, any temporary electrical wiring and distributions will be inspected by a suitably qualified and competent person before they are put in use. An inspection record/certificate will be retained for inspection by an authorised officer.
- 54. Regular safety checks of guarding to stairs, balconies, landings and ramps will be undertaken, and a supervision policy will be maintained to prevent people from inappropriate behaviour including climbing which may lead to a fall from height.
- 55. Safety glass that is impact resistant or shielded to protect it from impact will be used in all areas where the public may come into contact with it.
- 56. All floor surfaces will be suitably slip resistant, kept in good condition and free of obstructions to prevent slips, trips and falls.
- 57. Where strobes, lasers, smoke machines or any other special effects equipment may be used, a written health and safety policy covering all aspects of their use will be provided and staff will be appropriately trained.

### **The prevention of public nuisance**

- 58. To ensure that no nuisance is caused by noise or vibration emanating from the premises.
- 59. Noise from any licensable activity within the application premises shall be inaudible at the nearest noise sensitive premises after 23:00 hours and when entertainment takes place on a regular basis at all times.
- 60. No bottles shall be placed in the external receptacle after 23:00 hours to minimise noise disturbance to adjoining premises.
- 61. Clear and legible notices shall be displayed at exits and other circulatory areas requesting patrons to leave the premises having regard to the needs of local residents, in particular emphasising the need to refrain from shouting, slamming car doors, sounding horns and loud use of vehicle stereos and anti-social behaviour. The activity of persons leaving the premises shall be monitored and they shall be reminded to leave quietly where necessary.
- 62. Licensable activities shall be conducted and the facilities for licensable activities shall be designed and operated so as to prevent the transmission of audible noise or perceptible vibration through the fabric of the building or structure to adjoining properties.
- 63. Noise from a licensable activity at the premises shall be inaudible at the nearest noise sensitive premises after 23:00 hours and at all times if entertainment takes place on more than 30 occasions per year.



64. There shall be no external loudspeakers.
65. Ensure all doors and windows are kept closed to reduce noise nuisance from the premises when regulated entertainment takes place.
66. Noise from plant or machinery shall be inaudible at the nearest noise sensitive premises during the operation of the plant or machinery. Plant and machinery shall be regularly serviced and maintained to meet this level.
67. The PLH/DPS will ensure patrons use beer gardens, external areas and play areas in a manner which does not cause disturbance to nearby residents and business in the vicinity. Patrons will not use such areas after 23:00 hours.
68. The activities of persons using the external areas shall be monitored after 23:00 hours and they shall be reminded to have regard to the needs of local residents and to refrain from shouting and anti-social behaviour etc when necessary.
69. The Premises Licence Holder (PLH)/Designated Premises Supervisor (DPS) will adopt a cooling down period where music volume is reduced towards the closing time of the premises.
70. The PLH/DPS shall ensure that litter arising from people using the premises is cleared away regularly and that promotional materials such as flyers do not create litter.
71. The Designated Premises Supervisor and any door supervisors will monitor the activity of persons leaving the premises and remind them of their public responsibilities where necessary.
72. SIA registered door staff will be employed and used where queues are likely to form to manage the queues and ensure that queues are restricted to cordoned areas to prevent those obstructing footpaths and spilling out onto roads, and to keep the noise and obstructions away from residential property.
73. A facility will be provided for customers to order Hackney taxis/private hire vehicles. Telephone numbers for taxi firms/private hire companies will be displayed in a prominent position on the premises.

### **Annex 3 – Conditions attached after a hearing by the licensing authority**

None

### **Annex 4 – Plans**

The plans for these premises are as those submitted with the application. A copy of which is held by Leeds City Council licensing authority.